



AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA

(ESTD-1959)

SUBHASNAGAR, P.O. - BENGAI, PS - GOGHAT

DIST - HOOGHLY, PIN CODE - 712611, W.B.

STD. : 03211 : 246235 / 246772 Email : akpc_m@yahoo.co.in

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 28.08.2018 (Tuesday) at 1.30 p.m. in the IQAC room of the College to discuss the following agenda. All the members of the IQAC are requested to attend the said meeting.

Agenda:

1. To approve the resolutions adopted in the previous meeting of IQAC held on 06/07 /2018.
2. To prepare the Academic Audit for the session 2018-19.
3. To form a committee to look after the formalities of MOU/Collaboration with Institute of Higher Learning.
4. To discuss the casting of internal roads on our college campus in concrete, by utilizing the fund sanctioned by the Hooghly Zilla Parishad.
5. To discuss the renovation of the entire Library Building.
6. To fix up the topics to be discussed in the forthcoming of the IQAC with the Faculties.
7. To fix up the topics to be discussed in the forthcoming of the IQAC with the Library Employees in the presence of members of the Library Sub-committee..
8. To discuss on the measures to be adopted for the immediate increase of Class Rooms, Laboratory Rooms and Office Rooms in the college.
9. To discuss the progress of construction work of the Two storied Indoor Sports Training Facilities.
10. Miscellaneous.

A. Kar 22-08-2018

Dr. Ashish Kar
IQAC Coordinator

IQAC Coordinator
AKPC Mahavidyalaya
Bengai, Hooghly

Dr. Paramartha Ghosh 22/08/2018

Dr. Paramartha Ghosh
Principal & Chairperson of IQAC

Principal
AKPC. Mahavidyalaya
P.O.- Bengai, Dt. Hooghly





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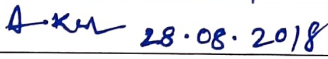
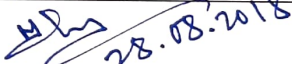
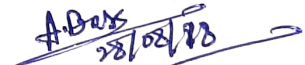
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Minutes of the Meeting of the IQAC held on 28/08/2018

The 2nd Meeting of the IQAC for the academic year 2018-19 was held on 28/08/2018 (Tuesday) at 1-30 P.M. in the IQAC room of the College. Following members were present at the meeting.

Sl. No	Name	Designation	Signature
1	Dr. Paramartha Ghosh	Chairperson & Principal	
2	Dr. Ashish Kar	Coordinator	
3	Dr. Samir Kumar Nandy	Member	
4	Dr. Triptimoy Mondal	Member	
5	Dr. Nirmalya Sensharma	Member	
6	Prof. Biswanath Kundu	Member	
7	Dr. Ashoke Hazra	Member	
8	Prof. Muktiprakash Roy	Member	
9	Sri Abhijit Bose	Member	
10	Sri Chandan Banerjee	Member	

Principal Dr. Paramartha Ghosh took the chair to preside over the meeting.

Resolution 1: The resolutions of the previous IQAC meeting held on 06/07/2018 (Friday) was read and confirmed.

Resolution 2: The Chairperson and our Principal, Dr. Paramartha Ghosh informed the members that previously, the internal roads on our college campus were renovated many times, using sand and brick dust. But the roads could not be maintained properly due to heavy rains during the monsoons. He further apprised the members that this year, our management has received some fund from the Hooghly Zilla Parishad for the development of internal roads on our campus. In response, the members unanimously appreciated the above decision of the Hooghly Zilla



Parishad and requested the Management that this time, for durability and easy maintenance, the roads should be casted in concrete.

Resolution 3: The following discussions were made in the meeting:

- a) The IQAC Coordinator explained the necessity of an academic audit for the college in 2018-19.
- b) The audit is designed to identify areas of strength and weakness and to make recommendations for improvement.
- c) The Principal requested the IQAC Coordinator and all HODs to take part in this regard.
- d) The audit will be informed to the University.

The audit is expected to be completed by the end of the academic year.

Resolution 4: To look after the formalities of Memorandum of Understanding (MOU) / Collaboration with the Institute of Higher Learning, the following committee was formed;

- a) Dr. Ashish Kar, Convener
- b) Dr. Samir Kumar Nandy, Member
- c) Prof. Muktiprakash Roy, Member
- d) Dr. Triptimoy Mandal, Member

Resolution 5. The IQAC coordinator, Dr. Ashish Kar informed the members that during the last academic year, the IQAC received several complaints from various stakeholders of the college, about the dilapidated condition of the Library Building. The IQAC members who had earlier inspected the Library Building jointly with the Management also expressed their concern over the deteriorated condition of the Library Building. After thorough discussion the members unanimously recommended immediate renovation of the entire Library Building.

Resolution 6. After thorough discussion on the forthcoming Meeting of the IQAC with the Faculties, the members unanimously fixed the following details.

- i) The Meeting would be conducted on 18 / 09 / 2018.(Tuesday) at 12-30 P.M. in the IQAC Room.

The following topics would be discussed in the Meeting.

- a) Identifying Course Outcomes/Program outcomes and redesigning the Lesson Plans of different Departments for the newly introduced CBCS curriculum.
- b) Discussion on the problem of full implementation of Choice Based curriculum with the limited infrastructure and insufficient faculty strength of our college..
- c) Imposition of college level restrictions on the semester- wise choice of Generic Electives for the Hons. Students.
- d) Preparation and Publication of the Academic Calendar for the year.
- e) Maximum use of ICT enabled tools for effective teaching- learning process.
- f) Scrutiny of the applications of 03 faculty members for promotion under the Career Advancement Scheme (CAS).



Resolution 7. After thorough discussion on the forthcoming Meeting of the IQAC with the Library Employees, in presence of the Members of the Library Sub-Committee., the members unanimously fixed the following details.

a) The Meeting would be conducted on 12 / 11 / 2018.(Monday) at 12-30 P.M. in the Library Building and the following topics would be discussed in the Meeting.

- Purchasing of Books written as per the CBCS syllabi.
- Preservation of multiple copies of the CBCS syllabus and question papers of the internal assessments / previous semester-examinations for each Department, in the Library.
- Discussion, with hands-on training, on the use of Computers and other accessories used in the Library.
- Continuation of the process of up gradation of the Library software.
- Continuation of annual subscriptions for INFLIBNET and off line journals.
- Through repairing of the Library Building
- Improvement of the Reading Rooms for the student and the faculties.

Resolution 8: Several members took part in the discussion and recommended different measures to be adopted by the Management for the immediate increase of Class Rooms, Laboratory Rooms and Office Rooms in the college. After thorough discussion, the members unanimously suggested the Management to adopt the following follow measures.

- 1) Completion of construction work of Extension of Kala-bhavan and Extension of Physics Department in the old Administrative Building.
- 2) Continuation of construction work of 2nd floor of new Administrative-cum-classroom building and Right Wing of the New Administrative Building.

Resolution 9: Continuing the discussion on this agenda, several members admitted, with sympathy, the hardship of the college authority to manage the huge college share of expenditure towards the construction of UGC sponsored, two storied Indoor Sports Training Facilities. Our Principal and the Chairperson of IQAC, Dr. Paramartha Ghosh then assured the members about the quick completion of this project despite the acute financial constraints of the college, However, considering the necessity of timely settlement of accounts with the UGC, the members unanimously recommended continuation of construction work for this sports infrastructure.

Since no agenda came up for discussion under Miscellaneous, the meeting ended with vote of thanks to the Chairperson and President of the meeting.

Ashish Kar
28.08.2018

Dr. Ashish Kar
IQAC Coordinator

Paramartha Ghosh
28/08/2018

Dr. Paramartha Ghosh
Principal & Chairperson of IQAC

IQAC Coordinator
A.K.P.C. Mahavidyalaya
Bengal, Hooghly

Principal
A.K.P.C. Mahavidyalaya
P.O.- Bengal, Dt. Hooghly



Action taken Report of the previous IQAC meeting held on 06.07.2018

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WORKSHOP FOR STUDENTS/OTHER
STAKEHOLDERS ON CBCS CURRICULUM WAS HELD.

- ADMINISTRATIVE TRAINING PROGRAM FOR NON-TEACHING STAFF OF THE COLLEGE WAS HELD
- MEETING WITH THE HODS OF ALL DEPARTMENTS WAS HELD TO DISCUSS ABOUT THE INTRODUCTION OF ADD-ON / CERTIFICATE COURSES
- FEEDBACK FORM FOR ALL STAKEHOLDERS WAS PREPARED
- POS AND COS ARE DISPLAYED ON THE COLLEGE WEBSITE
- PROMOTION PAPER (UNDER CAS) OF 03 TEACHERS ARE CHECKED.

Ashish Kar

Dr. Ashish Kar

IQAC Coordinator

28-08-2018

Paramartha Ghosh

Dr. Paramartha Ghosh

Principal & Chairperson of IQAC

28/08/2018

IQAC Coordinator
AKPC Mahavidyalaya
Bengal, Hooghly

Principal
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P.O.- Bengal, Dt. Hooghly

