



AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA

(ESTD-1959)

SUBHASNAGAR, P.O. - BENGAI, PS - GOGHAT

DIST - HOOGHLY, PIN CODE - 712611, W.B.

STD. : 03211 : 246235 / 246772

Email : akpc_m@yahoo.co.in

Notice

The third meeting of the Internal Quality Assurance Cell (IQAC) for the session 2018-19 will be held on 27.11.2018 (Tuesday) at 1.30 p.m. in the IQAC room of the College to discuss the following agenda. All the members of the IQAC are requested to attend the said meeting.

Agenda:

1. To approve the resolutions adopted in the previous meeting of IQAC held on 28/08/2018.
2. To discuss the details of the Meeting to be convened by the IQAC with the N.S.S. unit members.
3. To discuss the details of the Meeting to be convened by the IQAC with the Management (Governing Body).
4. To discuss the details of the 2nd Administrative and Technical Training Program to be organized by the IQAC for the Non-teaching Staff of our college.
5. To discuss the details of the 2nd Meeting to be convened by the IQAC with the Faculties.
6. To explore the possibilities of allotting own Office Rooms and Class Rooms to each department.
7. Miscellaneous.

A. Kar
23.11.2018

Dr. Ashish Kar
IQAC Coordinator

IQAC Coordinator
AKPC Mahavidyalaya
Bengai, Hooghly

Dr. Paramartha Ghosh
23/11/2018

Dr. Paramartha Ghosh
Principal & Chairperson of IQAC

Principal
A.K.P.C. Mahavidyalaya
P.O.- Bengai, Dt. Hooghly





AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA

(ESTD-1959)

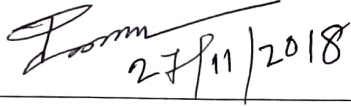
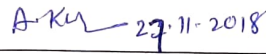
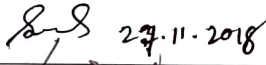
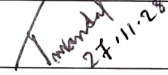
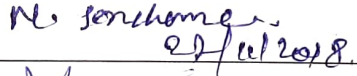
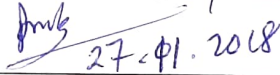

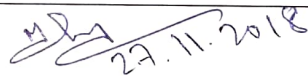

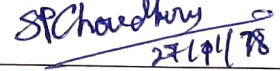
SUBHASNAGAR, P.O. - BENGAI, PS - GOGHAT

DIST - HOOGHLY, PIN CODE - 712611, W.B.

STD. : 03211 : 246235 / 246772 Email : akpc_m@yahoo.co.in

Minutes of the 3rd Meeting of the IQAC held on 27/11/2018

The 3rd Meeting of the IQAC for the academic year 2018-19 was held on 17/11/2018 (Tuesday) at 1-30 P.M. in the IQAC room of the College. Following members were present at the meeting.

Sl. No	Name	Designation	Signature
1	Dr. Paramartha Ghosh	Chairperson & Principal	 27/11/2018
2	Dr. Ashish Kar	Coordinator	 27.11.2018
3	Dr. Samir Kumar Nandy	Member	 27.11.2018
4	Dr. Triptimoy Mondal	Member	 27.11.2018
5	Dr. Nirmalya Sensharma	Member	 27/11/2018
6	Prof. Biswanath Kundu	Member	 27.11.2018
7	Dr. Ashoke Hazra	Member	 27.11.18
8	Prof. Muktiprakash Roy	Member	 27.11.2018
9	Sri Chandan Banerjee	Member	 27.11.2018
10	Prof S. P. Choudhury	Member, Local community	 27/11/18

Principal Dr. Paramartha Ghosh took the chair to preside over the meeting.

Resolution 1: The resolutions of the previous IQAC meeting held on 28/08/2018 (Tuesday) was read and confirmed.

Resolution 2: After thorough discussion on the forthcoming Meeting of the IQAC with the N.S.S. unit members, the members of IQAC unanimously fixed the following details.

A) The Meeting would be convened on 14 / 12 / 2018.(Friday) at 12-30 P.M. in the IQAC Room.

- The following topics would be selected for discussion in this meeting:



- To encourage the unit members for sustaining the present standard of their activities and to discuss on the possible extension and diversification of the N.S.S. activities.
- To discuss on the necessity of a separate Office Room for the N.S.S. units.
- To discuss on the preparation of an Annual Report on the activities of N.S.S.

Resolution 3. : After thorough discussion on the forthcoming Meeting of the IQAC with the Management (Governing Body), the members of IQAC unanimously fixed the following details.

A) The Meeting would be convened on 29 / 12 / 2018.(Saturday) at 3 P.M. in the Principal's Room.

- The Meeting would be convened tentatively for the following purposes:
 - To request the management for the completion of repairing work of the entire Library Building.
 - To take immediate steps for the completion of construction work of the following Buildings:
 - (a) 2nd floor of New Administrative Building,
 - (b) . Right wing of New Administrative Building,
 - (c) Extension of Kala Bhaban,
 - (d) Extension of Physics Department in the old Administrative Building
- To thank the management for arranging the concrete casting of the internal roads on our college campus by the Hooghly Zilla Parishad and request for the quick completion of the said scheme.
- To discuss the progress of construction work of the UGC sponsored Indoor Sports Training Facilities.
- To discuss the installation of a 10 K.V. , Roof Top SPV Power Plant in the college by the West Bengal Renewable Energy Dev. Agency (WBREDA) and to suggest for its Grid Connectivity
- To discuss the opening of four new courses in the college from this year.

Resolution 4. After thorough discussion on the 2nd Administrative and Technical Training Program for the Non-teaching Staff of our college, to be organized by the IQAC, the members of IQAC unanimously fixed the following details.

A) It would be a two-day training program and would be organized on 8th and 9th January, 2019.

B) Our faculty members, in association with the representatives of our software developer, would act as Trainers for this program.

It was also decided that the following issues would be discussed in this program:

- a) Operations of Windows 11, Word, Excel & Power Point.
- b) Use of IFMS (WB) and Pension portal of WBHED.
- c) Use of PF-software for the calculation of PF interest and preparation of updated statements of PF-accounts of the employees.
- d) Process of online form fill-up for the University Examinations

Resolution 5. After thorough discussion on the forthcoming Meeting of the IQAC with the Faculties of our college, the members of IQAC unanimously fixed the following details.

- Scrutiny and forwarding of the applications of 03 faculty members for promotion under the Career Advancement Scheme (CAS) to the DPI , WB for necessary action.



- To ensure regular and timely conduct of Internal Assessments in different Departments and transparent, quick evaluation of the answer scripts
- Encouraging the faculties to apply for different major and minor research projects funded by various sponsoring agencies.

Resolution 6. The Chairperson and our Principal, Dr. Paramartha Ghosh initiated the discussion and informed the members about the increasing demand of the Faculties for their own Departmental Office rooms and Class Rooms. He added that with the present infrastructure, it would not be possible to implement this facility from this very year. But he assured the members that after the renovation of the old Administrative Building, the said facility would be implemented from the next academic year. The members of IQAC then unanimously approved the proposal of our Principal.

Resolution 7. Under this Agenda, the members considered the issue of Installation of a Sanitary Napkin Vending Machine in our college. Taking part in this discussion, several members pointed out that such a move would encourage our Girl students to maintain healthy and hygienic practices during their periods. Therefore adopting a unanimous resolution, the members requested the Management for the installation of the said machine in our college, as soon as possible.

Action taken Report of the previous IQAC meeting held on 28.08.2018

- INTRODUCTION OF FOUR (04) NEW COURSES, VIZ., SANSKRIT (HONOURS), EDUCATION (GENERAL), MUSIC (GENERAL) AND ENVIRONMENTAL SCIENCE (GENERAL) FROM THIS ACADEMIC YEAR 2018-19.
- EXTENSION OF PHYSICS DEPARTMENT IN THE OLD ADMINISTRATIVE BUILDING.
- REPLACING THE OLD TEACHERS' ROOM BY A NEW SPACIOUS TEACHERS' ROOM
- CONCRETE CASTING OF INTERNAL ROADS OF THE CAMPUS BY THE HOOGHLY ZILLA PARISHAD
- 02 MOUS (NETAJI MAHAVIDYALAYA AND KAMARPUKUR S.R.S VIDYAMAHAPITH) WILL BE SIGNED FOR FACULTY / STUDENT EXCHANGE AND THE LETTER OF INTENT IS GIVEN.

The meeting finally ended with vote of thanks to the Chairperson and President of the meeting.

A. Kar 27.11.2018

Dr. Ashish Kar
IQAC Coordinator

Paramartha Ghosh 27/11/2018

Dr. Paramartha Ghosh
Principal & Chairperson of IQAC

IQAC Coordinator
A.K.P.C. Mahavidyalaya
Bengal, Hooghly



Principal
A.K.P.C. Mahavidyalaya
P.O.- Bengal, Dt. Hooghly