



AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA

(ESTD-1959)

SUBHASNAGAR, P.O. - BENGAI, PS - GOGHAT
DIST - HOOGHLY, PIN CODE - 712611, W.B.

STD. : 03211 : 246235 / 246772 Email : akpc_m@yahoo.co.in

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) for the session 2019-20 will be held on 22.11.2019 (Friday) at 12.30 p.m. in the IQAC room of the College to discuss the following agenda. All the members of the IQAC are requested to attend the said meeting.

Agenda:

1. To approve the resolutions adopted in the previous meeting of IQAC held on 02/07 /2019.
2. To prepare the Academic Audit for the session 2019-20.
3. To continue about signing MOU/ Linkage/ Collaboration with Institute of Higher Learning.
4. To discuss on the measures to be adopted for the immediate increase of Class Rooms, Laboratory Rooms and Office Rooms in the college.
5. To strengthen the mentor mentee relation
6. Miscellaneous.

A.Kar
11.11.2019

Dr. Ashish Kar
IQAC Coordinator

IQAC Coordinator
AKPC Mahavidyalaya
Bengai, Hooghly

Paramartha Ghosh
11/11/2019

Dr. Paramartha Ghosh
Principal & Chairperson of IQAC

Principal
AKPC Mahavidyalaya
P.O.- Bengai, Dt. Hooghly





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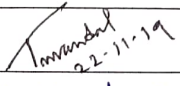
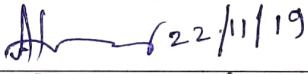
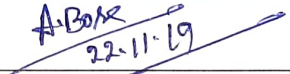
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Minutes of the 2nd Meeting of the IQAC held on 22/11/2019

The 2nd Meeting of the IQAC for the academic year 2019-20 was held on 22/11/2019 (Friday) at 12-30 P.M. in the IQAC room of the College. Following members were present at the meeting.

Sl. No	Name	Designation	Signature
1	Dr. Paramartha Ghosh	Chairperson & Principal	 22.11.19
2	Dr. Ashish Kar	Coordinator	A. Kar 22/11/19
3	Dr. Samir Kumar Nandy	Member	Samir Nandy 22.11.
4	Dr. Triptimoy Mondal	Member	 22-11-19
5	Dr. Nirmalya Sensharma	Member	N. Sensharma 22/11/2019
6	Prof. Biswanath Kundu	Member	 22.11.2019
7	Dr. Ashoke Hazra	Member	 22/11/19
8	Prof. Muktiprakash Roy	Member	 22.11.2019
9	Sri Abhijit Bose	Member	 22.11.19
10	Sri Chandan Banerjee	Member	 22.11.19

Principal Dr. Paramartha Ghosh took the chair to preside over the meeting.

Resolution 1: The resolutions of the previous IQAC meeting held on 02/07/2019 was read and confirmed.

Resolution 2: Similar to the previous year, internal academic audits will be done by our departments this year also. Preparing for an internal academic audit involves a systematic and comprehensive assessment of various



academic aspects within an institution. IQAC Coordinator pointed out that the internal academic audit is a continuous process aimed at fostering improvement and maintaining high academic standards within the institution. Regular reviews and updates to the audit process will contribute to sustained excellence in academics.

Resolution 3: Principal Dr. Paramartha Ghosh pointed out that continuing with the process of signing Memoranda of Understanding (MOUs), establishing linkages, or fostering collaborations with other Institutes of Higher Learning (IHL) is a significant initiative. All members of the IQAC team have collectively decided to establish a dedicated team responsible for managing Memoranda of Understanding (MOUs). This team will oversee key stages of the MOU process, including the identification of potential institutions, conducting preliminary discussions, drafting MOUs, and creating implementation plans. The team's primary focus will be to facilitate strategic collaborations, ensuring alignment with the institution's objectives and fostering effective partnerships with other academic entities.

Resolution 4 Several members took part in the discussion and recommended different measures to be adopted by the Management for the immediate increase of Class Rooms, Laboratory Rooms and Office Rooms in the college. After thorough discussion, the members unanimously suggested the Management to adopt the following follow measures.

- 1) Completion of construction work of Extension of Kala-bhavan and Extension of Physics Department in the old Administrative Building.
- 2) Continuation of construction work of 2nd floor of new Administrative-cum-classroom building and Right Wing of the New Administrative Building.

Resolution 5: Strengthening the mentor-mentee relationship in a college is crucial for the holistic development and academic success of students. Here are some strategies and initiatives that can be implemented to enhance this important connection:

- **Structured Mentorship Programs:**



- **Orientation and Training:**
- **Goal Setting and Development Plans:**
- **Career Guidance:**
- **Group Activities and Workshops:**
- **Feedback Mechanism:**

By incorporating these strategies, colleges can create a positive and impactful mentor-mentee relationship that contributes to the academic and personal growth of students.

Since no agenda came up for discussion under Miscellaneous, the meeting ended with vote of thanks to the Chairperson and President of the meeting.

A.K.K.
22/11/2019
Dr. Ashish Kar

IQAC Coordinator
AKPC Mahavidyalaya
Bengai, Hooghly

J.G.
22/11/19
Dr. Paramartha Ghosh

Principal & Chairperson of IQAC
Principal
A.K.P.C. Mahavidyalaya
P.O.- Bengai, Dt. Hooghly

Action taken Report of the previous IQAC meeting held on 02.07.2019

- ❖ Administrative and Technical Training Program for the Office Staff of our college was held between 12th July to 18th July, 2019.
- ❖ Feedback report for the session 2018-19 was submitted to the Governing Body of the college through the Principal for follow up action.
- ❖ Meeting with all faculties was held for successful implementation of ADD-ON course
- ❖ Orientation Program on the use of Library Resources and INFLIBNET N-LIST was held between 14th September to 20th September, 2019, at the Central Library

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