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AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA

(ESTD-1959)

SUBHASNAGAR, P.O. - BENGAI, PS - GOGHAT

DIST - HOOGHLY, PIN CODE - 712611, W.B.

STD. : 03211 : 246235 / 246772 Email : akpc_m@yahoo.co.in



Notice

A meeting of the Internal Quality Assurance Cell (IQAC) for the session 2021-22 will be held on 15.02.2022 (Tuesday) at 1.00 p.m. in the IQAC room of the College to discuss the following agenda. All the members of the IQAC are requested to attend the said meeting.

Agenda:

1. To approve the resolutions adopted in the previous meeting of IQAC held on 27/11/2021.
2. To discuss the details of the Meeting to be convened by the IQAC with the Faculties.
3. To discuss the details of the Administrative and Technical Training Program to be organized by the IQAC for the Non-teaching Staff of our college.
4. To explore the possibilities of allotting own Office Rooms and Class Rooms to each department.
5. To discuss about the submission of previous AQAR.
6. Miscellaneous.

Ashish Kar
10.02.2022

Dr. Ashish Kar
IQAC Coordinator

IQAC Coordinator
AKPC Mahavidyalaya
Bengai, Hooghly

Paramartha Ghosh
10/2/22

Dr. Paramartha Ghosh
Principal & Chairperson of IQAC

Principal
A.K.P.C. Mahavidyalaya
P.O.- Bengai, D.





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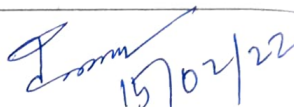
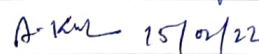
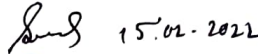

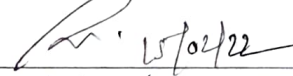
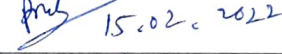

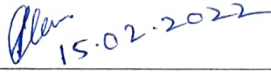

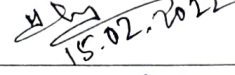


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Minutes of the 3rd Meeting of the IQAC held on 15/02/2022

The 3rd Meeting of the IQAC for the academic year 2021-22 was held on 15/02/2022 (Tuesday) at 1-00 P.M. in the IQAC room of the College. Following members were present at the meeting.

Sl. No	Name	Designation	Signature
1	Dr. Paramartha Ghosh	Chairperson & Principal	 15/02/22
2	Dr. Ashish Kar	Coordinator	 15/02/22
3	Dr. Samir Kumar Nandy	Member	 15.02.2022
4	Dr. Tarun Ghosh	Member	 15/02/2022
5	Dr. Jayanta Nandi	Member	 15/02/22
6	Prof. Biswanath Kundu	Member	 15.02.2022
7	Dr. Ashoke Hazra	Member	
8	Dr. Prasenjit Bera	Member	 15.02.2022
9	Prabhash Dey ^{Kr.}	Member	 Prabhash Kumar Dey 15.2.22
10	Prof. Muktiprakash Roy	Member	 15.02.2022
11	Sri Chandan Banerjee	Member	 C. Banerjee 15.2.22
12	Prof Samaresh Chattaraj	Member	 15/2/22



Principal Dr. Paramartha Ghosh took the chair to preside over the meeting.

Resolution 1: The resolutions of the previous IQAC meeting held on 27/11/2021 (Saturday) was read and confirmed.

Resolution 2: After thorough discussion on the forthcoming Meeting of the IQAC with the N.S.S. unit members, the members of IQAC unanimously fixed the following details.

i) The Meeting would be convened on 22 / 02 / 2022.(Tuesday) at 12-30 P.M. in the IQAC Room.

The following topics would be selected for discussion in this meeting:

- Scrutiny and forwarding of the applications of faculty members for promotion under the Career Advancement Scheme (CAS) to the DPI , WB for necessary action.
- To ensure regular and timely conduct of Internal Assessments in different Departments and transparent, quick evaluation of the answer scripts
- To encourage the faculties to apply for different major and minor research projects funded by various sponsoring agencies

Resolution 3. After thorough discussion on the Administrative and Technical Training Program for the Non-teaching Staff of our college, to be organized by the IQAC, the members of IQAC unanimously fixed the following details.

(a) The 1st Administrative and Technical Training Program for the Non-teaching Staff will be held from 04/03/2022 to 10/03/2022 on Office related Operations on CAMS Software.

(b) The 2nd Administrative and Technical Training Program for the Non-teaching Staff will be held from 24/06/2022 to 30/06/2022 on Handling of Online Scholarship Portal.

Our faculty members, in association with the representatives of our software developer, would act as Trainers for this program.

It was also decided that the following issues would also be discussed in this program:

- (a) Operations of Windows 11, Word, Excel & Power Point.
- (b) Use of IFMS (WB) and Pension portal of WBHED.
- (c) Use of PF-software for the calculation of PF interest and preparation of updated statements of PF-accounts of the employees.
- (d) Process of online form fill-up for the University Examinations

Resolution 4. The Chairperson and our Principal, Dr. Paramartha Ghosh initiated the discussion and informed the members about the increasing demand of the Faculties for their own Departmental Office rooms and Class Rooms. He added that with the present infrastructure, it would not be possible to implement this facility from this very year. But he assured the members that after the renovation of the old Administrative Building, the said facility would be implemented from the next academic year. The members of IQAC then unanimously approved the proposal of our Principal.



Resolution 5. The IQAC coordinator, Dr. Ashish Kar conveyed that the deadline for submitting the AQAR from the previous year has passed, and the Principal, Dr. Paramartha Ghosh has urged all members to collaborate in expeditiously preparing and submitting the AQAR to NAAC. The coordinator stressed the importance of collective effort in meeting this requirement for accreditation.

In the absence of any topic for discussion, the meeting finally ended with vote of thanks to the Chairperson and President of the meeting.

A. Kar 15/02/2022

Dr. Ashish Kar
IQAC Coordinator

IQAC Coordinator
AKPC Mahavidyalaya
Bengal, Hooghly

Dr. Paramartha Ghosh 15/02/2022

Dr. Paramartha Ghosh
Principal & Chairperson of IQAC

Principal
A.K.P.C. Mahavidyalaya
P.O.- Bengal

