



AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA

(ESTD-1959)

SUBHASNAGAR, P.O. – BENGAI, PS – GOGHAT
DIST – HOOGHLY, PIN CODE – 712611, W.B.

STD. : 03211 : 246235 / 246772 Email : akpc_m@yahoo.co.in

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) for the session 2022-23 will be held on 10.01.2023 (Tuesday) at 1.30 p.m. in the IQAC room of the College to discuss the following agenda. All the members of the IQAC are requested to attend the said meeting.

Agenda:

1. To approve the resolutions adopted in the previous meeting of IQAC.
2. To discuss about the Administrative Training Programme for the non-Teaching staff
3. To prepare Academic & Administrative Audit (AAA) for every department and Green Audit for the institution.
4. To upgrade Medicinal Plant Garden.
5. To provide encouragement and financial assistance to publish departmental edited volumes/books and to promote further research activities
6. To prepare and apply for National Institutional Ranking Framework (NIRF) in 2023
7. Miscellaneous.

Dr. Samir Kumar Nandy
02.01.2023

Dr. Samir Kumar Nandy
IQAC Coordinator

IQAC Coordinator
AKPC Mahavidyalaya
Bengai, Hooghly

Dr. Paramartha Ghosh
02-01-2023

Dr. Paramartha Ghosh
Principal & Chairperson of IQAC

Principal
A.K.P.C. Mahavidyalaya
P.O.- Bengai, Dt. Hooghly





AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA

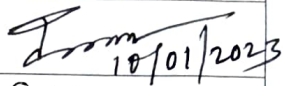
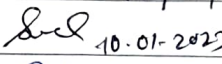
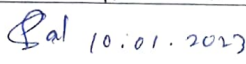
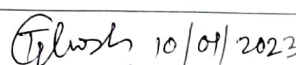
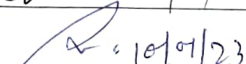
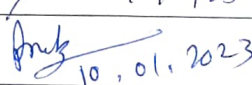
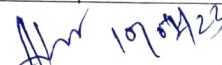
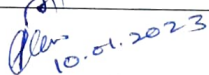
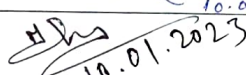

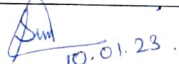
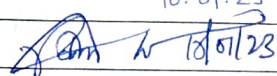
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Following members were present in the meeting

Sl. No	Name	Designation	Signature
1	Dr. Paramartha Ghosh	Chairperson & Principal	 10/01/2023
2	Dr. Samir Kumar Nandy	Coordinator	 10.01.2023
3	Dr. Sandipan Pal	Member	 10.01.2023
4	Dr. Tarun Ghosh	Member	 10/01/2023
5	Dr. Jayanta Nandi	Member	 10/01/23
6	Prof. Biswanath Kundu	Member	 10.01.2023
7	Dr. Ashoke Hazra	Member	 10/01/23
8	Dr. Prasenjit Bera	Member	 10.01.2023
9	Prabhash ^{Kr} Dey	Member	Prabhash Kumar Dey 10.01.23
10	Prof. MuktiPrakash Roy	Member	 10.01.2023
11	Prof. Joydeb Das	Member	— AB —
12	Prof Samaresh Chattaraj	Member	 10.01.23
13.	Dr. Shampa Mondal	Member	 10.01.23.
14.	Sarmistha Adhikary	Member	Sarmistha Adhikary 10.01.23
15	Prof. Bibhas Das	4	 10/01/23
16.	Shri Ujjwal Prasad Roy	Member, Local Community	— AB —
17	Shri Sunil Ghosh	Member, Industrialist	Sunil Ghosh 10.01.23



Resolution:

The meeting of the Internal Quality Assurance Cell (IQAC) for the session 2022-23 was convened on 10.01.2023 (Tuesday) at 1:30 p.m. in the IQAC room of the College. Dr. Paramartha Ghosh, Principal & Chairperson of IQAC, presided over the meeting, with Dr. Samir Kumar Nandy serving as the IQAC Coordinator. The agenda items discussed during the meeting are detailed as follows:

1. **Approval of Resolutions:** The resolutions adopted in the previous meeting of IQAC were presented for approval. After careful consideration and review, all resolutions were unanimously approved by the members present, affirming their commitment to their successful implementation.
2. **Administrative Training Programme:** The proposal for conducting an Administrative Training Programme for the non-Teaching staff was deliberated upon. Recognizing the importance of skill enhancement and professional development, it was agreed to organize training sessions focusing on administrative procedures, soft skills, and effective communication to enhance the efficiency and effectiveness of the non-teaching staff.
3. **Preparation of Academic & Administrative Audit (AAA) and Green Audit:** The agenda item regarding the preparation of Academic & Administrative Audit (AAA) for every department and Green Audit for the institution was discussed comprehensively. It was emphasized that regular audits are essential for evaluating the academic and administrative processes, identifying areas for improvement, and ensuring compliance with quality standards and environmental sustainability practices. It was resolved to form audit committees comprising faculty members and administrative staff to conduct thorough audits and prepare comprehensive reports.
4. **Upgradation of Medicinal Plant Garden:** The proposal to upgrade the Medicinal Plant Garden was discussed in light of its educational and research significance. Members agreed on the importance of maintaining and expanding the garden to enrich experiential learning opportunities for students and promote research in the field of medicinal plants. It was decided to allocate resources and initiate measures for the enhancement and maintenance of the garden.
5. **Promotion of Research Activities:** The agenda item focused on providing encouragement and financial assistance to publish departmental edited volumes/books and promote further research activities. Members emphasized the importance of fostering a research-oriented culture within the institution and supporting faculty members in their scholarly pursuits. It was resolved to establish a research fund to provide financial assistance to faculty members for publishing scholarly works and undertaking research projects.



6. **Preparation and Application for NIRF:** The proposal to prepare and apply for the National Institutional Ranking Framework (NIRF) in 2023 was discussed as a strategic initiative to benchmark the institution's performance and enhance its visibility and reputation at the national level. It was agreed to form a dedicated task force to compile relevant data, prepare necessary documents, and complete the application process for NIRF ranking. It was decided that Dr. Shampa Mondal will lead the team.

7. **Miscellaneous:** Any other matters of relevance were addressed under this agenda item. Various administrative, academic, and operational issues were discussed, and necessary actions were taken to address them effectively.

In conclusion, the meeting concluded with a reaffirmation of the collective commitment of all IQAC members to uphold and enhance the quality assurance processes and academic excellence of the institution. It was reiterated that proactive measures and collaborative efforts were essential for achieving the set objectives and fostering continuous improvement in all aspects of institutional functioning.

Sub
10.01.2023

Dr. Samir Kumar Nandy
IQAC Coordinator

IQAC Coordinator
A.K.P.C. Mahavidyalaya
Bengal, Hooghly

Param
10/01/2023

Dr. Paramartha Ghosh
Principal & Chairperson of IQAC

Principal
A.K.P.C. Mahavidyalaya
P.O.- Bengal, Dt. Hooghly

