



AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA

(ESTD-1959)

SUBHASNAGAR, P.O. - BENGAI, PS - GOGHAT

DIST - HOOGHLY, PIN CODE - 712611, W.B.

STD. : 03211 : 246235 / 246772 Email : akpc_m@yahoo.co.in

Date: 01-07.2022

Notice

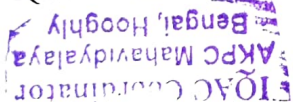
The first meeting of the Internal Quality Assurance Cell (IQAC) for the session 2022-23 will be held on 05.07.2022 (Tuesday) at 1.00 p.m. in the IQAC room of the College to discuss the following agenda. All the members of the IQAC are requested to attend the said meeting.

Agenda:

1. To approve the resolutions adopted in the previous meeting of IQAC.
2. To prepare the Plan of actions of the IQAC for the year 2022-23.
3. To discuss on the collection of Feedback from different stakeholders
4. To discuss about the submission of previous AQARs from 2017-18 to till date.
5. Miscellaneous.

Samir 05/07/2022
Dr. Samir Kumar Nandy

IQAC Coordinator



Paramartha 05/07/2022
Dr. Paramartha Ghosh

Principal & Chairperson of IQAC

Principal
A.K.P.C. Mahavidyalaya
P.O.- Bengal, Dt. Hooghly





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The Following members were present in the meeting:

Sl. No	Name	Designation	Signature
1	Dr. Paramartha Ghosh	Chairperson & Principal	
2	Dr. Samir Kumar Nandy	Coordinator	05.07.2022
3	Dr. Sandipan Pal	Member	05.07.2022
4	Dr. Tarun Ghosh	Member	05/07/2022
5	Dr. Jayanta Nandi	Member	05/07/22
6	Prof. Biswanath Kundu	Member	05.07.2022
7	Dr. Ashoke Hazra	Member	
8	Dr. Prasenjit Bera	Member	05.07.2022
9	^{Kr.} Prabhash Dey	Member	Prabhash Kumar Dey 05.07.22
10	Prof. MuktiPrakash Roy	Member	05.07.2022
11	Prof. Joydeb Das	Member	— AB —
12	Prof Samaresh Chattaraj	Member	5.7.22
13.	Dr. Shampa Mondal	Member	05.07.22
14.	Sarmistha Adhikary	Member	Sarmistha Adhikary 05-07-22
15	Prof. Bibhas Das	y	05/07/22
16.	Shri Ujjwal Prasad Roy	Member, Local Community	U.P. Roy 5.7.22
17	Shri Sunil Ghosh	Member, Industrialist	— AB —



Resolution:

The first meeting of the Internal Quality Assurance Cell (IQAC) for the session 2022-23 was convened on 05.07.2022 (Tuesday) at 1:00 p.m. in the IQAC room of the College. The meeting was chaired by Dr. Paramartha Ghosh, Principal & Chairperson of IQAC, and facilitated by Dr. Samir Kumar Nandy, IQAC Coordinator.

The following agenda items were discussed:

1. **Approval of Resolutions:** The resolutions adopted in the previous meeting of IQAC were presented for approval. After thorough discussion and deliberation, all resolutions were unanimously approved by the members present.
2. **Preparation of Plan of Actions:** The Plan of actions of the IQAC for the year 2022-23 was deliberated upon. Various initiatives and activities aimed at enhancing the quality assurance processes within the institution were proposed and discussed. It was resolved to finalize the Plan of actions, incorporating suggestions and inputs from the members, and to diligently execute the planned activities throughout the academic year.
Proposed Plan of actions are:
 - (a) To introduce several new Add-on Courses for our students
 - (b) To increase the number of functional MOUs and collaborations/ linkages with different institutions/ organizations
 - (c) To prepare the Academic Calendar for the session 2022-23
 - (d) To improve some Infrastructural Facilities
 - (e) To strengthen the existing Mentorship System
 - (f) To complete all the preparations for an Academic & Administrative Audit (AAA)
 - (g) To collect and analyze the Feedback from all the stakeholders
 - (h) To initiate several steps to make a Eco Friendly / Green College Campus
 - (i) To provide Career Counselling & Placement Facilities to the students
 - (j) To launch Departmental Edited Volumes/Books
 - (k) To provide financial assistance for attending conferences/workshops and towards membership fee of professional bodies
3. **Collection of Feedback:** The mechanism for collecting feedback from different stakeholders was discussed comprehensively. Strategies to gather feedback effectively from students, faculty, alumni, and other relevant stakeholders were deliberated upon. It was emphasized that the feedback collected would be instrumental in identifying areas



for improvement and enhancing the overall quality of education and institutional processes.

4. **Status of submission of previous AQAR :** During the meeting of the Internal Quality Assurance Cell (IQAC), Dr. Samir Kumar Nandy, IQAC Coordinator, raised a crucial point regarding the submission of the Annual Quality Assurance Report (AQAR) to the National Assessment and Accreditation Council (NAAC). He informed the members that the submission deadline for the AQAR is imminent and emphasized the importance of timely submission for the institution's accreditation process.

Recognizing the significance of this submission, Dr. Nandy earnestly requested the cooperation and assistance of all IQAC members in ensuring the timely and accurate completion of the AQAR. He stressed the need for meticulous attention to detail and comprehensive data collection to present a thorough overview of the institution's quality assurance efforts and achievements during the academic year.

Dr. Nandy outlined the specific tasks and responsibilities assigned to each member in contributing to the AQAR preparation process. He emphasized the importance of collaboration and coordination among the members to gather relevant information, compile necessary documentation, and ensure compliance with NAAC guidelines and requirements.

Furthermore, Dr. Nandy proposed the formation of subcommittees or working groups within the IQAC to streamline the AQAR preparation process and allocate responsibilities effectively. He encouraged active participation and engagement from all members to expedite the preparation and submission of the AQAR well before the deadline.

In response to Dr. Nandy's request, all IQAC members affirmed their commitment to supporting him in completing the AQAR submission promptly. They expressed their readiness to contribute their expertise, resources, and efforts towards ensuring the successful accreditation of the institution by NAAC.

In conclusion, it was unanimously agreed upon that the AQAR submission would be accorded the highest priority, and all necessary measures would be taken to expedite the process while maintaining accuracy and quality standards. The IQAC members pledged their full cooperation and assistance to Dr. Nandy in this



endeavor, with the shared goal of upholding and enhancing the institution's academic excellence and quality assurance practices.

5. **Miscellaneous:** Any other matters deemed relevant were discussed under this agenda item. Various administrative and operational issues pertaining to the functioning of the IQAC were addressed, and necessary actions were decided upon.

In conclusion, the meeting concluded successfully with a commitment from all members to actively contribute towards achieving the objectives outlined in the Plan of actions. The next meeting of the IQAC was scheduled to be convened as per the decided timeline.

Sud 05.07.2022

Dr. Samir Kumar Nandy
IQAC Coordinator

IQAC Coordinator
A.K.P.C. Mahavidyalaya
Bengai, Hooghly

Param 05/7/22

Dr. Paramartha Ghosh,
Principal & Chairperson of IQAC

Principal
A.K.P.C. Mahavidyalaya
P.O.- Bengai, Dt. Hooghly

