



AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA

(ESTD-1959)

SUBHASNAGAR, P.O. - BENGAI, PS - GOGHAT

DIST - HOOGHLY, PIN CODE - 712611, W.B.

STD. : 03211 : 246235 / 246772 Email : akpc_m@yahoo.co.in

Notice

The Second meeting of the Internal Quality Assurance Cell (IQAC) for the session 2017-18 will be held on 03.11.2017 (Friday) at 1.30 p.m. in the IQAC room of the College to discuss the following agenda. All the members of the IQAC are requested to attend the said meeting.

Agenda:

1. To approve the resolutions adopted in the previous meeting of IQAC held on 01.08.2017
2. To discuss about a meeting to be held with the Faculties in connection with the up gradation and reconstruction of POs, COs and Departmental Lesson Plan.
3. To discuss on the IQAC's suggestion for the extension of Physics Department.
4. To discuss on the activities and problems of NSS units in our College and to decide about a meeting of IQAC with the members of NSS units.
5. To discuss about the verification and preparation of documents in connection with the Promotion under CAS of 08 Assistant Professor of our College.
6. To discuss about the training and up gradation of non-Teaching staff of our college.
7. To discuss about the preparation and submission of AQAR and SSR to NAAC
8. Miscellaneous.

Ashish Kar 02.11.17

Dr. Ashish Kar
IQAC Coordinator

IQAC Coordinator
AKPC Mahavidyalaya
Bengai, Hooghly

Paramartha Ghosh 02.11.17

Dr. Paramartha Ghosh
Principal & Chairperson of IQAC

Principal
A.K.P.C. Mahavidyalaya
P.O.- Bengai, Dt. Hooghly





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Members present:

1. Dr. Paramartha Ghosh	Chairperson & Principal	
2. Dr. Ashish Kar	Co-ordinator	Ashish Kar 03/11/2017
3. Dr. Samir Kumar Nandy	Member	
4. Dr. Triptimoy Mondal	Member	T. Mondal 03.11.17
5. Dr. Nirmalya Sensharma	Member	N.S.S 03.11.17
6. Prof. Biswanath Kundu	Member	B. Kundu 03.11.17
7. Prof. Muktiprakash Roy	Member	M. Roy 03.11.17
8. Sri Abhijit Bose	Member	A. Bose 03.11.17
9. Sri Tarapada Bhattacharya	Member, Local Community	T. Bhattacharya
10. Prof. S. P. Choudhury	Member, Local Community	S. P. Choudhury 03.11.17

Minutes of the IQAC meeting held on 03.11.2017 (Friday) at 1.30 p.m. in the IQAC room of the College.

Principal Dr. Paramartha Ghosh took the chair to preside over the meeting.

Resolution 1: The resolutions of the previous IQAC meeting held on 01.08.2017 was read and confirmed.

Resolution 2: Several members discussed about the difficulties faced by our faculties to modify/reconstruct POs, COs and Departmental Lesson Plans as per CBCS syllabus. After thorough discussion, it was unanimously resolved that to help and suggest the faculties in this regard IQAC will meet the faculties on 14.11.2017.

Resolution 3: The members discussed on the request of HOD, Physics Department to construct a new room for their department above the existing Staff Room. The members pointed out that due to the introduction of SEC courses, more Laboratories would be required in future. So the members unanimously approved the requirement of the Physics Department and resolved that formal proposal to extend the Physics Department would be placed and discussed in the next meeting of IQAC with the Governing Body.

Resolution 4: After thorough discussion on the activities and problems of NSS units of our college, it was unanimously decided that IQAC would meet the NSS unit members along with some senior students on 15.12.2017 to provide necessary guidance and advice for overcoming their difficulties.

Resolution 5: The IQAC Coordinator informed the members that 08 faculty members have so far submitted their initial proposals for promotion under CAS. The said faculty members are

- 1) Dr. Shampa Mandal, Dept of Physics
- 2) Dr. Triptimoy Mandal, Dept. of Commerce
- 3) Sharmistha Adhikari, Librarian
- 4) Rajib Kumar Mandal, Dept of Physics
- 5) Prosenjit Neogi, Dept. of Sanskrit
- 6) Jishu Sheel, Dept of Geography
- 7) Dr. Ashoke Hazra, Dept of Chemistry
- 8) Mukti Prakash Roy, Dept of English

The Coordinator pointed out some problems related to the preparation of their proposals. After thorough discussion, the members provided their suggestions in this regard and unanimously decided that the proposals would be finally checked and forwarded to the DPI, WB at the next meeting of IQAC with the faculties.

Resolution 6: IQAC has always recommended /suggested full computerization of Office Management, Accounts and Admission in our college. Several members pointed out that the Office Management software and Admission related software of our college have recently been updated. So a Training Program for the non-teaching staff of our college would be necessary to make them familiar with these updates. It was then unanimously resolved that an Administrative Training Program for non-Teaching staff would be organized by the IQAC on 24/11/2017.

Resolution 7: Several members took part on the discussion regarding the submission of the AQAR and SSR to the NAAC. In this regard the Chairman & the Principal Dr. Paramartha Ghosh informed the members that seven different committees for the completion of necessary documents related to 07 criteria of AQAR have already been formed and the members have started to collect necessary documents. It was finally resolved that the progress in this regard would be discussed in the next meeting of IQAC.

Resolution 8: Several members pointed out the necessity of purchasing new benches for the newly constructed classrooms. It was finally decided that formal proposal to purchase new benches would be placed and discussed in the next meeting of IQAC with the Governing Body.

The meeting ended with vote of thanks to the Chairperson and President of the meeting.

Ashish Kar 03.11.17
Dr. Ashish Kar
IQAC Coordinator

IQAC Coordinator
AKPC Mahavidyalaya
Bengai, Hooghly

Paramartha Ghosh 03-11-2017
Dr. Paramartha Ghosh
Principal & Chairperson of IQAC

Principal
A.K.P.C. Mahavidyalaya
P.O.- Bengal, Dt. Hooghly

